

Date: _____

LETTER OF MANDATE TO OPERATE ACCOUNTS/ LOCKERS

To,
The Branch Manager
The Goa Urban Co-op. Bank Ltd.
_____ Branch

Dear Sir/Madam,

SUB: MANDATE TO OPERATE OUR ACCOUNT/ LOCKER No. _____ IN THE NAME(S) OF

Referring to the above mentioned Account, I /We, _____
_____ the Account/ Locker Holder/s hereby
request you to accept Mr./Ms. _____ residing at
_____, as the Mandate Holder in the
captioned Account/ Locker for the purpose _____
_____.

We request you to honour and act upon all cheques drawn on and instructions issued by him/her in the said Account, notwithstanding that such cheques / instructions issued may create an overdraft or increase it.

- I / We further authorize the said person on my / our behalf to make, draw, endorse, accept or otherwise sign any Bills of Exchange, Promissory Notes or other Negotiable Instruments and to discount the same with you or otherwise, and also to endorse Cheques or other Negotiable Instruments of any description.
- I/ We hereby authorize the Mandate Holder to do all such acts, deeds and things necessary and to execute all such deeds, documents and other writings as are necessary or required to comply with all formalities as prescribed by you for carrying out such changes and modifications pertaining to operation of the Account and / or to comply with the terms and conditions as may be suggested by you from time to time.
- I/ We hereby authorize the Mandate Holder to issue instructions of any nature whatsoever to you, for the purpose of operating the Account/ Locker.
- I / We hereby bind myself/ourselves to confirm all actions of the Mandate Holder and whatever instructions the Mandate Holder may give on my / our behalf.
- I / We agree to bear any and all losses or claims that may arise directly or indirectly on account of you acting on the instructions and others that the Mandate Holder may give.

• I/We hereby authorize the bank to allow access to the Locker No. _____ with Key No. _____ for the purpose of depositing articles and removing articles there from the locker, from time to time.

• I / We also undertake and agree to indemnify and keep you indemnified from and against all losses, suits, claims, actions, damages or losses that may be suffered of incurred by you in respect of any and all acts, deeds, matters or things that may be done by the Mandate Holder in respect of the Mandate given by me / us.

The specimen signature of Mr./Ms. _____ who has been authorized to operate upon the account/ Locker as a Mandate Holder is given below and the same is duly verified and attested by me / us.

This Mandate / Authority given to Mr./Ms. _____ shall continue to be in force until I / We expressly revoke it by a notice in writing delivered to you.

<p>_____</p> <p>Specimen Signature of Mandate Holder</p> <p>_____</p> <p>Signature(s) – to be signed by all the joint Account Holders in case of Individual Accounts / Proprietor with stamp in case of Proprietorship firms.</p>	<p>Photo of Mandate Holder 35 x 40 mm. (Please sign across the photograph)</p>
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Encl: Identity and Address of Mandate Holder

For Office Use:

Accepted and Noted in the System:

Signature of Officer

Signature of Branch Manager